

ADMINISTRATIVE & ACADEMIC PLANNING COUNCIL MINUTES
Wednesday, June 17, 2015, 9:00 – 11:00 a.m.
Wisconsin Idea Room

Present:

Deans: Julie Underwood, Melissa Amos-Landgraf, Dang Chonwerawong, Dawn Crim, Jim Escalante, Barb Gerloff, Jeff Hamm, Cheryl Hanley-Maxwell, David Rosenthal

Chairs: Ann Archbold, Eric Camburn, Dorothy Edwards, Beth Graue, Bill Hoyt, Craig Albers for David Kaplan, Stacey Lee, David Rosenthal for Kimber Wilkerson, Jin-Wen Yu

Directors: Kathy Cramer, KT Horning, Dan Jacobsohn, Bob Mathieu, Mitch Nathan, Charlene Walker, Jim Wollack

Academic Staff Representative: Ann Fillback Watt

Classified Staff Representative: Mary Hegge

Student Representative: Sean Owczarek

Auxiliary: Molly Carroll, Todd Finkelmeyer, Eric Greiling, Beth Janetski, Sheila Voss

Guests: Louis Condon, Nancy Lynch, Kristen Pickett, Catherine Stephens, Lindsay Stoetzel

The Administrative and Academic Planning Council was called to order at 9:05 a.m. A motion to adopt the June agenda and May minutes was moved by Ann Archbold, seconded by Stacey Lee, and unanimously approved.

Administrative Planning Council

Equity Review Process (Nancy Lynch, Bob Mathieu)

Last year, we passed our School of Ed pilot copyright policy. We agreed at that time that we needed an equity review process to address issues that may arise regarding intellectual property. The equity review process would be triggered when necessary to resolve issues such as confusion or dispute over ownership or request for documentation of clear title.

The equity review process is meant to be user-friendly. A three-person panel (the Dean, Associate Dean for Research, and Associate Dean for Administration) helps find a solution. This group will help obtain the documentation that clarifies ownership.

A motion to adopt the equity review process was moved by Dorothy Edwards, seconded by Jin-Wen Yu, and unanimously approved.

A reminder: next year we will start the review of this three-year pilot policy.

RITI Cohort update (Dan Jacobsohn)

In Fall 2014, School of Ed implemented a special grant program with gift funds from John and Tashia Morgridge. RITI (Replicable Instructional Technology Infusion) grants are designed to support technology infusion and innovation that can be replicated for use by other instructors. Grant money may be used to pay for software, hardware, design consulting, and software development. Today two grant recipients gave an overview of their projects.

Lindsay Stoetzel is a graduate student in Curriculum & Instruction. Her project, Peer to Peer Mentorship, was a collaboration with a group of undergraduate pre-service educators who wanted an opportunity to use technology in their classrooms. They created a peer to peer workshop that they will implement in the spring, with graduate students serving as mentors to fellow pre-service teachers. The framework and other supporting documents will be new resources for faculty TAs, and School of Ed students.

Kristen Pickett, Assistant Professor in Occupational Therapy, reported that every spring, they teach a class on assessment that is a challenge to teach. She received a RITI grant to provide GoPro digital cameras for students to use in interviews to capture nuances of communication and technique. The students are able to evaluate their own verbal and non-verbal feedback and are graded on their assessment of their insight and reflection. This technology could also be adapted for use in the Athletic Training and Physical Education Programs.

Dan reports that in fall, they hope to have another round of grants. He would like to see twice as many people apply. Please visit this page to learn more: <https://website.education.wisc.edu/riti/>.

Equity and Diversity Committee, Strategic Initiative (Jeff Hamm)

Jeff is presenting on behalf of the Equity and Diversity Committee to talk about this strategic initiative. Many thanks to Dang's leadership as co-chair on the E&D committee.

Jeff seeks the input of APC for this strategic initiative. The E&D Committee suggested a change in the wording of this initiative to "Promoting equity and increasing diversity are integral to all school activities and initiatives," as well as adding aims and deliverables. The Committee believes that this strategic initiative should be in the middle of the honeycomb graphic of our Strategic Framework, informing all other initiatives in the school. Please see the attached document.

A motion to adopt this language was moved by Jin-Wen Yu and seconded by Beth Graue. After discussion, there was unanimous approval of the strategic initiative.

The committee added an additional paragraph that specifically addresses issues of equity. These aims and deliverables strive to account for both diversity and equity as goals:

1. Promote a welcoming, culturally responsive, and supportive school community for all faculty, staff, and students.
2. Hire, retain, and support a diverse faculty and staff, with a particular focus on faculty/staff retention.
3. Admit, retain, and support diverse undergraduate and graduate students.

This is our guiding document for three years. The next step is to look at existing activities that specifically address these aims and deliverables.

A motion to approve Aims 1, 2, and 3 was moved by Dorothy Edwards, seconded by Jim Wollack, and unanimously approved.

Thank you to the E&D committee for willingness to take a step back and to align our school's strategic framework with the campus framework. We will be back in a year to discuss the ways we have advanced this initiative.

School of Ed Organizational Chart (Beth Janetski)

Beth Janetski shared our current organizational chart and a draft of a new organizational chart. It is time for an improved document for our new dean and also to more clearly show how we organize ourselves. This is a draft and is not a change to how we operate or who reports to whom. Please provide feedback to Beth.

Break at 10:01 am

Academic Planning Council

Prevention and Intervention Grad/Prof Certificate & Minor Review and Change in Academic Home (Craig Albers)

Craig Albers shared the history of the Prevention Science program and requests that the academic home for the Ph.D. Minor and the Certificate Program in Prevention Science be moved from the School of Nursing to the School of Education. Craig chairs the Steering Committee for the minor and certificate programs and was a recipient of UW Education Innovation award to further develop the Prevention Science program. The Department of Ed Psych is committed to supporting the continued development of this program, and the Prevention Science goals are consistent with the vision of the School of Ed.

Craig is aware that upon the transfer of the academic home to School of Ed, they will be responsible for conducting a program review.

A motion to approve the move of Prevention Science from the School of Nursing to the School of Education was moved by Dorothy Edwards and seconded by Ann Archbold. After discussion this move was unanimously approved.

Deletion of Russian & Polish majors (David Rosenthal)

These majors have been suspended unofficially since February 2005. Currently they no longer have DPI approval, and we are not authorized to certify individuals in these languages. However, Russian and Polish continue to be listed as active and available majors to incoming students. Today we request approval from APC to officially discontinue these majors.

A motion to discontinue the Russian & Polish majors was moved by Eric Camburn, seconded by Stacey Lee, and unanimously approved.

Deletion of Kinesiology (David Rosenthal)

Several Department of Kinesiology degree options that we believed had been discontinued remain on the official record (Exercise Specialist, Exercise Physiology, and Movement Science). However, at this point, only two degree options remain active (Physical Education Teacher Preparation and Exercise and Movement Science). Today we request removal of these options from the official list.

A motion to discontinue these degree options was moved by Jin-Wen Yu, seconded by Dorothy Edwards, and unanimously approved.

Education Studies Major (Stacey Lee, Adam Nelson)

Stacey recognized Michael Fultz, who took the lead in crafting the attached document.

This undergraduate major in Education Studies is for students not interested in pursuing teacher licensure or certification. It fits within mission of the Department of Educational Policy Studies and fulfills many of the strategic priorities articulated by the UW and the School of Ed.

Please see the attached program plan.

A motion to adopt the Intent to Plan was moved by Eric Camburn, seconded by Beth Graue, and unanimously approved.

Visiting Scholars Policy (David Rosenthal)

David reminded us that School of Ed has a Visiting Scholars Policy, charging incoming visiting scholars \$300. Please see the current policy, attached.

C&I previously passed an additional program or policy that would cost \$3000 per scholar and would provide activities. It was approved by APC with the provision that it not be contrary to campus policy, which was not clear at that moment. At that time, campus said to cease and desist due to differential policies across campus, that a campus-wide policy was in the works.

Division of International Studies meeting has decided not to create a policy, so whatever policy is approved in your department is then approved by APC. Global Education Committee will implement. Lesley Bartlett is the incoming chair of GEC.

Meeting adjourned 10:56 a.m.

The meeting was adjourned at 10:47 a.m.

Minutes respectfully submitted by Sheila Voss

Approved by Dean Julie Underwood: July 8, 2015

Approved by APC: September 2, 2015