

**ADMINISTRATIVE & ACADEMIC PLANNING COUNCIL MINUTES**  
**Wednesday, April 6, 2016, 9:30 – 11 a.m.**  
**Wisconsin Idea Room**

Present:

Deans: Diana Hess, Melissa Amos-Landgraf, Dawn Crim, Teri Engelke, Jim Escalante, Barb Gerloff, Jeff Hamm, Cheryl Hanley-Maxwell, David Rosenthal

Chairs: Ann Archbold, Brad Brown, Eric Camburn, Fong Chan, Dorothy Edwards, Beth Graue, Bill Hoyt, Adam Nelson, Doug Rosenberg, Jin-Wen Yu

Directors: Kathy Cramer, Beth Giles, Rich Halverson, Megan Schleisman for KT Horning, Anna Lewis, Mitch Nathan, Paula Panczenko, Noel Radomski, Cigdem Unal, Charlene Walker, Jim Wollack

Academic Staff Representative: Noel Radomski for Ann Fillback Watt

Classified Staff Representative: Heidi Udelhoven

Student Representative: Sean Owczarek

Auxiliary: Beth Janetski, Sheila Voss, Adam Wiesenfarth

Guests: Alberta Gloria, Eric Rajala, Kimber Wilkerson (via Skype)

The Administrative and Academic Planning Council was called to order by Dean Diana Hess at 9:33 a.m.

**Administrative Council**

School of Ed Video (Dawn Crim)

Dawn shared our new video, part of our School of Ed promotional toolkit. Please feel free to share it when speaking at a conference, with visitors, and in general to give a visual representation of the depth and breadth of our school. It will be shown at the AERA reception later this week.

Ideas for future videos include: Teacher Education, the Wisconsin Idea (what we do for the state of Wisconsin that has impact), recruitment videos for each department, book talks.

Update from the Dean (Diana Hess)

\*Reorganization of Dean's Office: Diana has had conversations with the Provost, Chancellor and other deans about our organizational structure. Currently, she has 31 direct reports. She asked Carolyn Kelley to assist with gathering information needed to make decisions about reorganizing. Carolyn had lengthy interviews with Senior Staff members, and she and Diana met with the Office of Quality Improvement. Carolyn is now completing interviews with department chairs. This review process will be finished quickly, and input will be gathered

from Senior Staff, the chairs, and AC/APC. By June we will have made a decision about our new organizational structure.

\* Grand Challenges (Rich Halverson): Rich and Jack have been leading this process and are interviewing faculty and staff to ask what they care about and for their ideas to advance their work. Initially, the thought was to determine a single grand challenge for the School of Ed to address, but what is emerging now are multiple small groups of people working together collaboratively. Jack and Rich will make a presentation to our Board of Visitors at the end of April and present findings to AC/APC early in the summer.

\* Summer Term (David Rosenthal). The Summer Term website is live, and we are monitoring enrollments every Monday and giving that information to the departments. The efforts of Team Summer (Beth Giles, Beth Janetski, Jeff Hamm, Sophia Allen, David) in launching our new summer term, with very little lead time, are appreciated.

\* Retentions and hiring of faculty: We still have some open retention cases. And we may be the only school/college who will be adding faculty as a result of our current searches.

\* Campus Climate: We are concerned about the incidents of hate crimes and bias on campus. We as a school need to look closely at this issue. There will be climate survey early in fall, but there are immediate actions to be taken. We will discuss this at our next meeting.

\* Development: We are ready to hire our second development person, and will hire a third person in June.

The Administrative Council was adjourned 10:17 a.m.

### **Academic Planning Council**

The meeting reconvened as Academic Planning Council at 10:21 a.m.

#### APC Policies & Procedures (Kimber Wilkerson by phone)

Per last month's discussion, faculty representation on the APC will continue to be by department (i.e., one faculty member will be elected from each department). In order to accommodate variation in departmental preference about whether department chairs should be eligible to be nominated for APC membership, the SoE APC policy will remain silent on this issue, allowing for departmental variation on whether or not department chairs can also serve on APC.

Today we take a final look at the policies and procedures for APC (please see the attached documents).

#### Questions / Comments:

- Policy document is written in such a way that the Chair of a department can be elected to APC. However, the institution of staggered terms means that it is possible that a department's APC representative term will not always coincide with their Chair's term.

- Our APC does not currently have a formal Policy document, so this is School of Ed's inaugural offering.
- Need for faculty vote on these changes? Kimber's initial assumption was that we would need a vote by the faculty about the changes to our APC; however, it is unlikely that the changes are substantive enough to require a vote.

A motion to approve our new APC Policies & Procedures was moved by Bill Hoyt, seconded by Ann Archbold, and unanimously approved. Thanks to Kimber for facilitating this process in such a thorough and helpful way.

Counseling Psych 10-year review plan (Bill Hoyt for Alberta Gloria)

The PhD program in the Department of Counseling Psychology was reviewed for accreditation by the American Psychological Association in academic year 2012-13 and found to be in compliance with accreditation standards. The accreditation site visit occurred in the fall of 2012, with the Commission on Accreditation completing their review in spring 2013. Counseling Psych's program received accreditation status for 7 years, the longest for which it is granted. To remain accredited by APA, the program had implemented a number of significant changes to its curriculum, coursework, examination of students, and administration of the program.

Much of the data gathered for the accreditation review will serve as the data for the School of Ed and Graduate School 10-year review, with some updates and supplemented with data specific to the School of Ed and Grad School review guidelines.

Comments / questions:

- You may want your reviewers to look at your learning goals.
- Why internal vs. external reviewers? (APA review was external; for 10-year review, the department is supplementing to address the same kinds of questions)
- For future reviews, the department was encouraged to consider how to bring multiple reviews into alignment to not have to duplicate efforts.

A motion to approve their review plan was moved by Ann Archbold, seconded by Eric Camburn, and unanimously approved.

BS-Education Studies Name Change (David Rosenthal, Adam Nelson)

Last month, the University Academic Planning Council (UAPC) discussed the Notice of Intent for the proposed degree/major Education Studies. At the meeting, members of UAPC suggested that the name of the undergraduate degree/major might be changed to Educational Policy Studies (the name of the host department). The NOI was brought back to School of Ed Programs Committee and the School of Ed APC for discussion of a possible name change to BS - Educational Policy Studies. In the meantime, all departments and schools/colleges that had endorsed the initial NOI were asked whether they would accept a name change. All indicated their willingness to do so.

Today the Notice of Intent returns to APC for a discussion of the advantages and disadvantages of both possible names. Members of APC concluded that they favored Education Studies as a

name that more accurately reflects the multi-disciplinary framework and intent of this degree/major. In particular, the faculty of the core departments associated with this degree/major—Educational Policy Studies, Curriculum and Instruction, and Educational Psychology—agreed that Education Studies more effectively captured the key aims behind this degree/major. All noted that the intent of this degree/major is to have a multi-departmental collaboration and that such collaboration could be diminished if the name is changed to “Educational Policy Studies.” They also felt that such a name might constrain students’ understanding of the pathways they might follow into this degree/major as well as their career options after graduation.

A motion to approve the name ‘Education Studies’ was moved by Dorothy Edwards, seconded by Brad Brown, and unanimously approved.

The meeting was adjourned at 11:02 a.m.

Minutes respectfully submitted by Sheila Voss

Approved by Dean Diana Hess: May 1, 2016

Approved by AC/APC: May 4, 2016