

ADMINISTRATIVE & ACADEMIC PLANNING COUNCIL MINUTES
Tuesday, July 19, 2016, 9:00 – 11 a.m.
Wisconsin Idea Room

Present:

Deans: Diana Hess, Dawn Crim, Jim Escalante, Barb Gerloff, Jeff Hamm, Cheryl Hanley-Maxwell, David Rosenthal, Jesse Winters for Melissa Amos-Landgraf

Chairs: Ann Archbold, Brad Brown, Eric Camburn, Dorothy Edwards, Beth Graue, Bill Hoyt, John Loeffelholz for Fong Chan, Adam Nelson, Doug Rosenberg

Directors: Kathy Cramer, Beth Giles, KT Horning, Anna Lewis, Noel Radomski, Brenda Spychalla, Cigdem Unal, Charlene Walker

Academic Staff Representative: Ann Fillback Watt

Classified Staff Representative:

Auxiliary: Betsy Burns, Molly Carroll, Todd Finkelmeyer, Beth Janetski, Shannon Vakil, Adam Wiesenfarth

Guests: Dan Lisowski, Matt Messinger

Administrative Council

The Administrative and Academic Planning Council was called to order by Dean Diana Hess at 9:00 a.m.

A motion to approve the meeting agenda was moved by Ann Archbold, seconded by Brad Brown, and unanimously approved.

A motion to approve the minutes for May was moved by Brad Brown, seconded by Ann Archbold, and unanimously approved.

Update from the Dean (Diana Hess)

Dean Hess presented and narrated the new Dean's Office organizational chart (see attachments). The main changes are a new associate dean for research to help troubleshoot with IRB, work on international collaborative grants, etc.; and the creation of a senior associate dean position, which will oversee all academic programs for the School.

Dean Hess will appoint the senior associate dean, and this will be announced in the next week or so. It is someone Dean Hess can work closely with, someone who can make a big commitment to being in this role. The other four new positions (associate deans for research, arts, education, and health) will be filled internally by application. None of these four positions will be full-time. The

associate deans will still teach in their home departments and have service and graduate student advising responsibilities.

Jim Escalante will help the new associate deans learn how retention works, so that eventually department chairs facing retention issues will go to the associate dean in their area. Hiring, programs, program reviews, summer school, and new program ideas might all flow through the new associate deans. Dean Hess will still be in the loop on important issues facing departments, but the associate dean for that area will do the bulk of the work of gathering materials, completing paperwork, helping with requirements, etc.

Please direct questions or comments to Dean Hess. The job descriptions will be circulated soon.

Administrative Council was adjourned at 9:28

Academic Planning Council

Academic Planning Council was convened at 9:30

Agenda for today: APC will experiment with two different ways of looking at program reviews. This will help us decide whether we want to keep our tradition of having the review report and response brought to APC together (which is what we will do today with Kinesiology and Educational Psychology) or whether we should do what many other schools do, which is separate them (what will we do today with Theatre and Drama). In other words, should the response of the department be informed by APC? Today we will try it both ways, and think about how we should do program reviews going forward.

But first, Dean Hess asked Adam Nelson to update us on the status of the Educational Studies major program proposal.

Education Studies Major (Adam Nelson)

Adam Nelson explained that “Full authorization” is the next and final round of program approval. After the School of Education APC looks at it, the University APC will look at it in the fall. So far, it has only got one response, which is from UW-Milwaukee’s Department of Educational Policy and Community Studies – a program with some similarities, but also many differences. See attachments for the specifics of what our Education Studies major will entail.

At 10:06 AM, Dorothy Farrar-Edwards moved to authorize the new major, Doug Rosenberg seconded, and the vote passed.

Theatre and Drama Review (Ann Archbold)

Ann Archbold discussed Theatre and Drama’s two reviews. The undergrad review points out many of the weaknesses and challenges faced by the department, while the graduate review brought other things to light. Ann raised questions and issues, and APC members shared their ideas and recommendations. The issues identified in the reports have existed for years and have been hard for the department to address. Climate, structure, and curriculum are the three strands of weakness in the reports.

In summary, Dean Hess noted that the last twenty minutes illustrate what it is like to talk about a review that the department has not yet responded to.

Kinesiology Review (Dorothy Farrar-Edwards)

For the Department of Kinesiology's undergraduate program 10 year review the APC reviewed the report from the external review committee and the Kinesiology Department's response. Dorothy Farrar-Edwards, Department Chair, explained that the Department found some of the concerns raised by the external review to be beyond the scope of the charge to the review committee. The main focus of the review was on expanding the Physical Education Pedagogy by hiring new faculty and recruiting more majors. The Department of Kinesiology is very committed to the PE program, however, the vast majority of Kinesiology majors are in Exercise and Movement Science.

We have traditionally voted as a School, but it is not required by provost guidelines. And traditionally we have not voted on acceptance of a review until we have the department's response. So we will stick with tradition for now. Therefore, we did not vote on Theatre and Drama's review, but we will vote on Kinesiology's. Dean Hess asked for a motion. Adam Nelson moved, Beth Graue seconded, and the review was unanimously approved.

Educational Psychology Review (Brad Brown)

Brad Brown summarized Ed Psych's review and discussed the recommendations and challenges (see materials for details). In response to the site team's suggestions the Department plans to enhance alumni relations, increase attention to diversity issues (within courses and special programs), and add a new degree program (educational specialist degree for school psychologists).

APC discussed how we can attract and retain the best grad students. Dean Hess noted that this is one of our top 3 problems in the School. We *could* guarantee grad funding, but we historically haven't. We need to consider why we make these decisions. We are going to start following up with grad students who chose other schools, and finding out why they did so, and this will help inform our decisions. We need to increase our current grad stipends up to \$20,000 per year, and we also need more assistantships. A lot of money for funding grad students come from buyouts. Faculty generally get their grants in April, but departments have already admitted students by then. Members wondered if we can change the cycle of buyout money, salary savings money, so that we can use it in the recruitment process -- a 2-year cycle, perhaps? Dean Hess will ask Melissa Amos-Landgraf if that would be possible. But that will be hard because it requires *saving* in order to do something, and the legislature does not like to see savings, they think that means you don't need the money. Support for grad students might be worthy of a committee.

APC voted to accept the Ed Psych review: Dorothy Farrar-Edwards moved, Ann Archbold seconded.

Dean Hess passed around the Review Changes and Issues document, and noted the things we can change about program reviews (see materials). Discussion ensued about the advantages and disadvantages to 1- vs. 2-step process. It was noted that it can be good for chairs to speak their review plan out loud, and get interdisciplinary feedback. So maybe this should be part of the process. We will discuss it further at our September meeting. Dean Hess wants APC to have true

deliberations on consequential issues, not just rubber-stamp reviews. In the past, the School of Education has been late with our reviews. But now if we are late the University will withhold funding for new programs, so we need to set up a schedule where we know we won't be late, but we still have time to deliberate.

Meeting adjourned at 11:05

Minutes respectfully submitted by Shannon Vakil

Minutes approved by Dean Diana Hess: September 28, 2016

Minutes approved by APC: November 2, 2016