



October 25, 2016

MEMORANDUM

TO: School of Education Academic Planning Council

FROM: Carolyn Kelley, Senior Associate Dean
Jeff Hamm, Associate Dean for Student Academic Affairs

SUBJECT: Request for Changes to Undergraduate Kinesiology Codes

All students on campus have an associated degree/major code that indicates their current academic goal. Several Kinesiology student codes need to be discontinued and a new code created. The Department of Kinesiology Undergraduate Studies Committee, the Department of Kinesiology faculty, and the SoE Programs Committee have approved the following change requests:

1. *Discontinuation of one old and creation of a new pre-Physical Education program code.* While a new degree/major code was created for admitted Physical Education students when the new Physical Education degree and major were created (BSPE 770), no new code was created for pre-Physical Education students. These students continue to be coded as PED 768—a code that does not use the new major number associated with the Physical Education degree/major (770). The department requests
 - a. creation of a new pre-Physical Education code that includes the correct major number (perhaps PRPE 770);
 - b. the transfer of all students currently coded PED 768 to this new code;
 - c. once students are transferred, discontinuation of the now obsolete pre-Physical Education code, PED 768.
2. *Discontinuation of the previous Physical Education program code for admitted students.* The department requests discontinuation of the previous code used for admitted Physical Education students, PEC 768. It appears that only three students still have this designation, two of whom are expected to graduate in December, 2016. The department requests discontinuation of PEC 768 as of the end of fall semester, 2016, with the understanding that any remaining students would be moved to BSPE 770 and exceptions taken that would allow them to graduate with the BS-Physical Education degree.
3. *Discontinuation of outdated and currently unused program codes.* The department requests formal discontinuation of out-of-date codes that remain in the system but that are not currently being used. These include KNM 768 (sub-plan Athletic Training); KNM 768 (sub-plan Motor Behavior); and KNX 768 (sub-plan Athletic Training). Since these codes are not being used for any current students, the department requests their immediate discontinuation.

Thank you for your attention to these issues.