

TCH Code Academic Structure

At the November 1, 2017 School of Education Academic Planning Council (APC) meeting, the APC approved documents related to educator certifications and minors. As those documents described, when a student at UW-Madison completes the requirements for an educator certification program, they are assigned a TCH code. The TCH code indicates to campus that the student has successfully completed the requirements for certification, and language to that effect appears on their transcript. TCH codes also document the DPI-approved educator certifications that can be awarded by UW-Madison. In the new Guide, the campus will be publishing the requirements for each certification area associated with an active TCH code.

The campus uses a document called UW-Madison Academic Structure Summary (attached) to assign data related to academic programs to campus databases, to relate academic programs to their governance structures, and to determine how data are presented in the Guide. In working with APIR to document certification requirements in the Guide, we became aware that through an historical accident, all of the educator certification TCH codes are currently assigned to the Department of Curriculum and Instruction. In discussing options to more accurately reflect the Academic Structure to our administration of educator certification programs, we believe that a better representation would be to assign the TCH codes to the School of Education, as a school-wide academic department code.

The school-wide designation reflects the responsibility that the Director of Teacher Education has as the SoE certification officer for working with Academic Departments and the Department of Public Instruction to ensure that our educator certification programs meet DPI regulatory requirements. The governance of educator certification programs would continue to follow the certification guidelines approved by the School and campus, which provide for faculty responsibility for program development, and departmental and school-wide approval of new programs and program changes.

Therefore, we propose that the School of Education approve a change to assign TCH codes to School of Education school-wide department in the academic structure. As a result, certification program requirements would be linked on the School of Education page in the Guide, rather than within individual program pages, although individual program Guide pages could reference the School of Education page to provide an additional link to the information for students about certification requirements related to that academic program.

Respectfully submitted by:

Carolyn Kelley, Senior Associate Dean for Academic Programs

Kimber Wilkerson, Director of Teacher Education

Jeff Hamm, Associate Dean for Education Academic Services

UW-Madison Academic Structure Summary

LEVEL 1 CAREER

Definition: UGRD, GRAD, LAW, MEDS, VMED, PHAR, USPC, NSTD
Oversight: Provost/Chancellor/HLC
Source: ACAD_CAR_TBL

LEVEL 2 School/College/(Academic Division)

Definition: FP&P Ch. 3.01.A. The colleges and schools of the university are those faculty units headed by a dean.
Oversight: WI Statute Ch 36, Regents, FP&P/Senate, UAPC
Source: ACAD_GROUP_TBL

LEVEL 3 Department/(Academic Unit)

Definition: FPP Ch 5.01.A. A department shall consist of a group of faculty members recognized by the faculty and chancellor, (and the Board of Regents,) as dealing with a common field of knowledge or as having common or closely related scholarly interests.
Oversight: FPP Ch5, UAPC, Schools/Colleges, Faculty
Source: ACAD_ORG_TBL (SIS); ACAD_PLAN/SUBPLAN_TBL (InfoAccess); Budget files

LEVEL 4 Majors, Certificates, Honors [Plans]

Definition: "An area of study—such as a major, minor, or certificate —that is within an academic career."
Oversight: Authorized by Board of Regents; also UAPC, GFEC for graduate plans, school/college, department/unit
Source: ACAD_PLAN_TBL (SIS); ACAD_PLAN/SUBPLAN_TBL (InfoAccess)

LEVEL 5 Named Options, Honors [Subplans]

Definition: Distinguishes a strand of activity within the plan of type major. Can be Option or Honors in a major.
Oversight: UAPC, GFEC for graduate plans, school/college, department/unit
Source: ACAD_PLAN_TBL + ACAD_SUBPLAN_TBL (SIS); ACAD_PLAN/SUBPLAN_TBL (InfoAccess)

LEVEL 6 Degree

Definition: Award credential earned by student and conferred by University; one or many plans may have a common degree
Oversight: Authorized by Board of Regents; also UAPC, GFEC for graduate degrees, school/college, department/unit
Source: DEGREE_TBL + ACAD_PLAN_TBL (SIS)

LEVEL 7 Subject

Definition: Course Subject Listings are structures for organizing groups of courses in a related subject area or topic that represent a coherent program of study. Each course Subject Listing has an academic owner, which is usually a department or other organized group of faculty (program or center) with a structured faculty executive committee.
Oversight: UAPC, school/college, department/unit
Source: SUBJECT_TBL (SIS); STDNT_SUBJECT_CODES (InfoAccess)