Instructions for Applying to Athletic Training

DEADLINE

February 1, 2018 @ 4:30 p.m.

Applying to the Athletic Training program is a two step process. The first step is submitting an online application. This step may be completed at any point during the application period, ideally as soon as the applicant decides to apply for admission to the Athletic Training program. The second step involves developing and submitting hard copies of application materials, which are detailed below. Students do not need to have all hard copy application materials ready to submit before completing the online portion. In fact, we encourage students to complete the online application portion as early as possible! Both steps must be completed by February 1, 2018, at 4:30 p.m..

Prospective applicants are strongly encouraged to meet with an Education Academic Services/Office of Undergraduate Recruitment and Retention advisor. Phone 608-262-1651 or visit Room 139 Education Building (on Bascom Hill) to make an appointment. Students who are applying as prospective transfers to UW-Madison are also strongly encouraged to meet with an EAS/OURR advisor, either in person or via phone.

Questions about the application itself may be directed to soeadmissions@education.wisc.edu; we will try to respond within 24 hours.

Admission to the Athletic Training program is limited and may be competitive. Obtaining or exceeding the minimum eligibility criteria does not guarantee admission. Applicants should carefully review the program admission information available in the Guide (http://go.wisc.edu/025892).

Applicants not currently enrolled on the UW-Madison campus must also submit an application to the Office of Admissions and Recruitment (admissions.wisc.edu) by February 1, 2018, to be considered for Fall 2018 admission to campus.

Required Application Materials

Step One: Online Application

The online application for the Athletic Training program may be accessed via the School’s Apply to a Program page (http://go.wisc.edu/2ohh71) and must be completed by the February 1, 2018, at 4:30 p.m..

Step Two: Hard Copy Application Materials

Application materials are due on February 1, 2018, at 4:30 p.m.. Applicants should include their full name and student ID number (if a current or former UW-Madison student) on every page of printed material. Please do not staple; if necessary, use a paper clip to bind the submitted materials together. All materials must be submitted together, with the exception of letters of recommendation if the letter writer plans to email them to the School of Education. Applicants may submit materials in person or by mail to the following address:

Education Academic Services
Attn: Admissions
139 Education Building
1000 Bascom Mall
Madison, WI 53706

Off-Campus Transcripts. Any coursework completed at other institutions is reviewed as part of the application materials for the Athletic Training program. To determine whether it is necessary to submit a transcript, consult the following guidance:

Current UW-Madison students who have transferred credits from another college or university to UW-Madison before September 15, 2017, must indicate any previous institution(s) attended on their online application. However, these students do not need to submit official transcripts as long as the relevant transcripts have already been evaluated by UW-Madison’s Office of Admissions and the appropriate trans-
Current UW-Madison students who submit transcripts for transfer coursework to the Office of Admissions after September 15, 2017, must also submit official copies of these transcripts to the School of Education with their other hard copy application materials. Students are encouraged to consult their academic advisor with questions about the status of transfer credit.

Prospective transfer students who are also applying to UW-Madison for admission must submit separate official transcripts to the School of Education as part of their program application. Applying to a program in the School of Education and to the UW-Madison campus are completely separate processes; both must be completed.

Letters of Recommendation. Students must submit two (2) letters of recommendation. Thoughtful letters from teachers or employers addressing the student’s interest and experience are beneficial to the selection process. Recommendation letters should provide information about a student’s intellect, imagination, or diligence that is not evident in other parts of the application. Letters of recommendation may be:

- emailed by the recommender to soeadmissions@education.wisc.edu, or
- submitted in person or by mail to Education Academic Services.

Biographical Questionnaire. Download and complete the Biographical Questionnaire, available via the School’s Apply to a Program page (http://go.wisc.edu/2ohh71).

Personal Statement. The personal statement provides an opportunity for students to share with the Admissions Committee their personal characteristics and goals, and to give the committee insight into their experiences and background in 750 words or less. Students should explain their decision to apply to the Athletic Training Program. When composing the essay, they should be sure to

- explain how they have explored the AT profession;
- describe what they learned about athletic training from their clinical observation experiences;
- explain how these experiences have impacted their academic goals and decision to pursue an athletic training career.

Athletic Training Experience Form. Applicants must complete a minimum of twenty (20) total hours of volunteer or observation experiences in athletic training. Applicants must gain experience in at least two different locations. Each experience must be a minimum of ten (10) hours in length. Documentation of the experience (forms signed by certified athletic trainers) must be submitted within the application by the February 1 deadline. Students may seek observational experiences in any setting employing a certified athletic trainer where the athletic trainer is performing job duties consistent with the BOC Role Delineation domains of athletic training. Obtain the observation form via the School’s Apply to a Program page (http://go.wisc.edu/2ohh71).

First Aid/CPR Certification. One of the program admission eligibility requirements is completion of Kinesiology 116 First Aid and Basic Life Support by the end of Spring Semester 2017 or the American Red Cross First Aid Certification and CPR/AED for the Professional Rescuers and Health Providers Certification. Applicants should be prepared to indicate in the online portion of the application how they intend to meet this requirement.

Applicants who have already completed the First Aid/CPR Certification requirements through the American Red Cross First Aid Certification and CPR/AED for the Professional Rescuers and Health Providers Certification should plan to submit a copy of the certification with the other hard copy application materials.

Application Checklist. This document serves as the cover sheet of your hard copy application materials.

Please print a copy and complete the checklist before submitting your materials to Education Academic Services.