

SOE CASI Annual Report 08-09

School of Education Committee on Academic Staff Issues Members:

Rosemary Bodolay – Department of Art

Fran Breit - Center on Education and Work

Linda Endlich – Instructional Media Development Center

Ann Fillback-Watt - Center on Education and Work

Ben Fortney - Office of Testing and Evaluation Services

Jay Fruehling – Education and Psychological Training Center

Ann Halbach - Education Portfolios and Career Services

Vince Jenkins - Center for Instructional Materials and Computing

Bob Kohl – Wisconsin Center for Education Research

Pennie Maclean – Dean’s Office

Karen McShane-Hellenbrand - Dance Program

Amy Newell - Tandem Press

Scott Rozman - Instructional Media Development Center

Shari Smith – Educational Leadership and Policy Analysis

Jane Terpstra - Office of Education Outreach

Dan Timm - Department of Kinesiology

Jeff Watson - Wisconsin Center for Education Research

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Mission Statement

The Committee on Academic Staff Issues (CASI) shall advise the Dean on the formulation and review, and shall be represented in the development, of all policies and procedures concerning academic staff members of the school, including personnel matters.

Overview of 08-09 CASI Activities

Ambassador visits

CASI welcomed 44 new academic staff members to the School of Education. These staff members were spread across 11 departments and 22 different position titles. During these individual visits, CASI members shared information about self-governance at UW Madison, CASI activities and projects, and the School of Education policy and organizational structures.

Election

The CASI election was held in April. Nominations for candidates were solicited from all academic staff in the SoE April 6-10 with the voting occurring April 20-24. Elected to a two-year term ending in June, 2011 were Rosemary Bodolay, Fran Breit, Ann Fillback Watt, Ben Fortney, and Ann Halbach. Interim Dean Adam Gamoran appointed Sara Bringman, Jay Fruehling, Trici Schraeder, Mary Thompson-Shriver, and Carole Trone to the committee for a one-year term ending in June, 2010.

Subcommittees

Social and Professional Meetings

CASI sponsored a number of events during the 08-09 academic year for the purpose of improving collaboration across departmental boundaries and between organizational levels. CASI members staffed an informational table at "Ice Cream with the Dean", encouraging communication and professional dialogue among SoE staff and also provided Dean Underwood with the opportunity to share her thoughts on important issues facing the SoE. Another well attended CASI sponsored event was a presentation by Emuye Asfaw, OHRD, on Promotions and Base Adjustments for SCHOOL OF EDUCATION ACADEMIC STAFF.

Professional Development Sub-committee

The professional development sub-committee focused on goals and actions that provide academic staff with information that could be immediately used. The committee worked with the Web site Sub-committee in notifying staff about the professional development opportunities that can be individualized through each person's MyUW page. The committee drafted an instrument to be used in fall, 2009 to survey academic staff regarding their professional development needs.

Policy and Processes

The Policy and Processes subcommittee began the task of assessing how departments within the SoE implement UW SoE policy related to performance reviews, merit pay awards, and multi-year contracts.

Collaboration

This subcommittee work focused on disseminating information between various committee structures (e.g., ASEC, CASI, APC), with a goal to the future of organizing events that facilitated cross-departmental communication, and dissemination of policy and procedural information to SoE chairs, directors, and project leaders. One of main tasks was to work with SOE website group, to establish a process/mechanism to insure the SOE handbook is updated and accurate.

Training

The Training subcommittee reviewed the possibilities of providing just-in time training to SoE chairs, directors, and project leaders on ways to support academic staff members' efforts related to application for title/rate changes.

Website

The Website subcommittee was responsible for managing and updating CASI website content and organization to best reflect CASI's contributions and organizational structure. In addition the subcommittee worked with SoE web developers to improve search functionality and access to informational resources that are relevant to SoE academic staff members. A new interactive website was set for role out in Fall 2009 allowing committee member secure access and the ability to edit and upload content.